

महाराणा प्रताप पी.जी. कॉलेज, जंगल धूसड़, गोरखपुर

कक्षा : बी.काम. प्रथम सेमेस्टर			पाठ्यक्रम योजना : सत्र 2022-23		विषय : वाणिज्य
दिनांक	व्याख्यान	प्राध्यापक का नाम	प्रश्नपत्र	अध्याय	शीर्षक
01.08.22	1	N Sharma	COM 102	Business Organisation I	Introduction to Syllabus
01.08.22	1	Teacher 1	COM 108	Business Communication I	Introduction to Syllabus
01.08.22	1	C Thakur	COM 105	Business Statistics-I	Discussion over Syllabus
01.08.22	1	Nandan S	COM 101	Business Environment	Introduction to Syllabus
03.08.22	2	N Sharma	COM 102	Unit-1 (Business Concepts)	Business Concepts and Meaning
03.08.22	2	Teacher 1	COM 108	Unit-1 (Communication Process)	Meaning of Business Communication
03.08.22	2	C Thakur	COM 105	Unit-1 (Business Statistics)	Meaning and Definition of Business Statistics
03.08.22	2	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	Meaning, Concept of Environment
04.08.22	3	N Sharma	COM 102	Unit-1 (Business Concepts)	Features, Stages of Development of Business
04.08.22	3	Teacher 1	COM 108	Unit-1 (Communication Process)	Importance of Communication
04.08.22	3	C Thakur	COM 105	Unit-1 (Business Statistics)	Scope and Importance of Business Statistics
04.08.22	1	Teacher I	COM 104	Documentation in Business	Introduction to Syllabus
05.08.22	1	Teacher3	COM 103	Business Organisation II	Introduction to Syllabus
05.08.22	1	Teacher1	COM 109	Business Communication II	Introduction to Syllabus
05.08.22	-	Teacher 2	COM 106	Class Teaching	
05.08.22	2	Teacher I	COM 104	Unit-I (Business Correspondence)	Letter Writing
06.08.22	2	Teacher3	COM 103	Unit-I (Plant Location)	Concept and Meaning of Plant Location
06.08.22	-	Teacher1	COM 109	Class Teaching	
06.08.22	1	Teacher 2	COM 106	Business Statistics-II	Introduction to Syllabus
06.08.22	1	Teacher 3	COM 107	Elements of Banking & Insurance	Introduction to Syllabus
08.08.22	-	Teacher3	COM 103	Class Teaching	
08.08.22	2	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Importance of Business Language
08.08.22	2	Teacher 2	COM 106	Unit-I (Correlation)	Meaning of Correlation
08.08.22	2	Teacher 3	COM 107	Unit-I (Banking)	Definition and function of Banks
10.08.22	4	N Sharma	COM 102	Unit-1 (Business Concepts)	Importance of Business
10.08.22	4	Teacher 1	COM 108	Unit-1 (Communication Process)	Communication Process
10.08.22	4	C Thakur	COM 105	Unit-1 (Business Statistics)	Limitation of Statistics
10.08.22	3	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	Scope of Environment
11.08.22	5	N Sharma	COM 102	Unit-1 (Business Concepts)	Classification of Business
11.08.22	5	Teacher 1	COM 108	Unit-1 (Communication Process)	Types of Communication
11.08.22	5	C Thakur	COM 105	Unit-1 (Statistical Investigation)	Meaning and Definition of Statistical Investigation
11.08.22	4	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	Business and its Environment
13.08.22	6	N Sharma	COM 102	Unit-1 (Business Concepts)	Various Business Activities
13.08.22	6	Teacher 1	COM 108	Unit-1 (Communication Process)	Verbal Communication
13.08.22	6	C Thakur	COM 105	Unit-1 (Statistical Investigation)	Planning and Organisation of Statistical Investigation
13.08.22	3	Teacher I	COM 104	Unit-I (Business Correspondence)	Presentation
16.08.22	3	Teacher3	COM 103	Unit-I (Plant Location)	Importance of Plant Location
16.08.22	3	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Vocabulary
16.08.22	-	Teacher 2	COM 106	Class Teaching	
16.08.22	4	Teacher I	COM 104	Unit-I (Business Correspondence)	Inviting quotations
17.08.22	4	Teacher3	COM 103	Unit-I (Plant Location)	Factors Affecting Plant Location
17.08.22	-	Teacher1	COM 109	Class Teaching	
17.08.22	3	Teacher 2	COM 106	Unit-I (Correlation)	Meaning of Correlation
17.08.22	3	Teacher 3	COM 107	Unit-I (Banking)	Banker and Customer Relationship
19.08.22	-	Teacher3	COM 103	Class Teaching	
19.08.22	4	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Words Often confused
19.08.22	4	Teacher 2	COM 106	Unit-I (Correlation)	Application of Correlation
19.08.22	4	Teacher 3	COM 107	Unit-I (Banking)	General and special types of Customers
20.08.22	7	N Sharma	COM 102	Unit-1 (Business Concepts)	Meaning of Business Organisation
20.08.22	7	Teacher 1	COM 108	Unit-1 (Communication Process)	Non Verbal Communication
20.08.22	7	C Thakur	COM 105	Unit-1 (Statistical Investigation)	Methods of Investigation
20.08.22	5	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	India's effective performance
22.08.22	8	N Sharma	COM 102	Unit-1 (Business Concepts)	Characteristics of Business Organisation
22.08.22	8	Teacher 1	COM 108	Unit-1 (Communication Process)	Different forms of Communication
22.08.22	8	C Thakur	COM 105	Unit-1 (Census and Sampling Method)	Collection of Primary and Secondary Data
22.08.22	6	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	Indian Economy- Main Features
23.08.22	9	N Sharma	COM 102	Unit-1 (Business Concepts)	Importance of Business Organisation
23.08.22	9	Teacher 1	COM 108	Unit-1 (Communication Process)	Barriers to Communication
23.08.22	9	C Thakur	COM 105	Unit-1 (Census and Sampling Method)	Difference between Primary and Secondary Data
23.08.22	5	Teacher I	COM 104	Unit-I (Business Correspondence)	Sending Quotations
24.08.22	5	Teacher3	COM 103	Unit-I (Plant Location)	Alfred Weber's Theory of Plant Location
24.08.22	5	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Words often Misspelt
24.08.22	-	Teacher 2	COM 106	Monthly Evaluation	
24.08.22	6	Teacher I	COM 104	Unit-I (Business Correspondence)	Placing Orders
25.08.22	6	Teacher3	COM 103	Unit-I (Plant Location)	Sergent Florence's Theory of Plant Location

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25.08.22	-	Teacher1	COM 109	Monthly Evaluation	
25.08.22	5	Teacher 2	COM 106	Unit-I (Correlation)	Application of Correlation
25.08.22	5	Teacher 3	COM 107	Unit-I (Banking)	Types of Deposits
26.08.22	-	Teacher3	COM 103	Monthly Evaluation	
26.08.22	6	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Common errors in English
26.08.22	6	Teacher 2	COM 106	Unit-I (Correlation)	Types of Correlation
26.08.22	6	Teacher 3	COM 107	Unit-I (Banking)	Types of Banks in India
27.08.22	10	N Sharma	COM 102	Unit-1 (Business Concepts)	Objectives of Business Organisation
27.08.22	10	Teacher 1	COM 108	Unit-1 (Communication Process)	Linguistic Barriers
27.08.22	10	C Thakur	COM 105	Unit-1(Editing Collected Data)	Meaning and Definition
27.08.22	7	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	Macro Environment-Economic Considerations
01.09.22	11	N Sharma	COM 102	Unit-1 (Business Concepts)	Evolution of Business Organisation
01.09.22	11	Teacher 1	COM 108	Unit-1 (Communication Process)	Psychological Barriers
01.09.22	11	C Thakur	COM 105	Unit-1(Editing Collected Data)	Editing of Primary and Secondary Data
01.09.22	8	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	Political and Government Setup
02.09.22	12	N Sharma	COM 102	Unit-1 (Business Concepts)	Different Stages of Evolution
02.09.22	12	Teacher 1	COM 108	Unit-1 (Communication Process)	Interpersonal Barriers
02.09.22	12	C Thakur	COM 105	Unit-1(Classification of Data)	Basis and Methods of Classification
02.09.22	7	Teacher I	COM 104	Unit-I (Business Correspondence)	Sales Letters
03.09.22	7	Teacher3	COM 103	Unit-I (Plant Location)	Meaning of Plant Layout
03.09.22	7	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Oral Presentation
03.09.22	-	Teacher 2	COM 106	Class Teaching	
03.09.22	8	Teacher I	COM 104	Unit-I (Business Correspondence)	Claim and Adjustment Letters
05.09.22	8	Teacher3	COM 103	Unit-I (Plant Location)	Objectives of Plant Layout
05.09.22	-	Teacher1	COM 109	Class Teaching	
05.09.22	7	Teacher 2	COM 106	Unit-I (Correlation)	Types of Correlation
05.09.22	7	Teacher 3	COM 107	Unit-I (Banking)	Role of Foreign Banks in India
06.09.22	-	Teacher3	COM 103	Class Teaching	
06.09.22	8	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Importance of Oral Presentation
06.09.22	8	Teacher 2	COM 106	Unit-I (Correlation)	Degree of Correlation
06.09.22	8	Teacher 3	COM 107	Unit-I (Banking)	Advantages and Disadvantages of Foreign Banks
07.09.22	13	N Sharma	COM 102	Unit-1 (Business Concepts)	Modern Days Business Organisation
07.09.22	13	Teacher 1	COM 108	Unit-1 (Communication Process)	Cultural Barriers
07.09.22	13	C Thakur	COM 105	Unit-1(Frequency Distribution)	Univariate and Bivariate Frequency Distribution
07.09.22	9	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	Socio-Cultural Factors
10.09.22	14	N Sharma	COM 102	Unit-1 (Business Concepts)	Concept of Trade, Industry and Commerce
10.09.22	14	Teacher 1	COM 108	Unit-1 (Communication Process)	Physical Barriers
10.09.22	14	C Thakur	COM 105	Unit-1(Statistical Series)	Discrete & Grouped frequency distribution
10.09.22	10	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	Social Responsibility of Business
12.09.22	15	N Sharma	COM 102	Unit-1 (Business Concepts)	Scope of Trade and Industry
12.09.22	15	Teacher 1	COM 108	Unit-1 (Communication Process)	Organisational Barriers
12.09.22	15	C Thakur	COM 105	Unit-1 (Tabulation of Data)	Diagrammatical and Graphical Presentation of Data
12.09.22	9	Teacher I	COM 104	Unit-I (Business Correspondence)	Job Application Letter
13.09.22	9	Teacher3	COM 103	Unit-I (Plant Location)	Importance of Plant Layout
13.09.22	9	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Characteristics of Oral Presentation
13.09.22	-	Teacher 2	COM 106	Class Teaching	
13.09.22	10	Teacher I	COM 104	Unit-I (Business Correspondence)	Preparing the Resume
15.09.22	10	Teacher3	COM 103	Unit-I (Plant Location)	Types of Plant Layout
15.09.22	-	Teacher1	COM 109	Class Teaching	
15.09.22	9	Teacher 2	COM 106	Unit-I (Correlation)	Degree of Correlation
15.09.22	9	Teacher 3	COM 107	Unit-I (Banking)	Banking Sector Reforms in India
16.09.22	-	Teacher3	COM 103	Class Teaching	
16.09.22	10	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Presentation Plan
16.09.22	10	Teacher 2	COM 106	Unit-I (Correlation)	Methods of measuring of Correlation
16.09.22	10	Teacher 3	COM 107	Unit-I (Banking)	Financial Sector Reforms
19.09.22	16	N Sharma	COM 102	Unit-1 (Business Concepts)	Scope of Industry and Commerce
19.09.22	16	Teacher 1	COM 108	Unit-1 (Communication Process)	Role & effects of Technology in Communication
19.09.22	-	C Thakur	COM 105	Class Teaching	
19.09.22	11	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	Responsibilities towards Employee,Community
20.09.22	17	N Sharma	COM 102	Unit-1 (Business Concepts)	Difference Between Industry and Commerce
20.09.22	-	Teacher 1	COM 108	Class Teaching	
20.09.22	16	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Meaning, Definition and Kinds of Central Tendency
20.09.22	12	Nandan S	COM 101	Unit-1(BusinessEnvironment:Concept)	Responsibility Towards Shareholders, Consumers
21.09.22	-	N Sharma	COM 102	Class Teaching	
21.09.22	18	N Sharma	COM 102	Unit-1 (Business Concepts)	Difference Between Trade and Commerce

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21.09.22	17	Teacher 1	COM 108	Unit-1 (Communication Process)	E-mail as Technology in Communication
21.09.22	18	Teacher 1	COM 108	Unit-1 (Communication Process)	E-mail as Technology in Communication
21.09.22	17	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Limitation of Statistical Average
21.09.22	18	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Concept of Mean
21.09.22	11	Teacher I	COM 104	Unit-I (Business Correspondence)	Memorandum
22.09.22	11	Teacher3	COM 103	Unit-I (Plant Location)	Principles of Plant Layout
22.09.22	11	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Presentation Plan
22.09.22	11	Teacher 2	COM 106	Unit-I (Correlation)	Scatter Diagram of Correlation
22.09.22	12	Teacher I	COM 104	Unit-I (Business Correspondence)	Inter-office Memo
23.09.22	12	Teacher3	COM 103	Unit-I (Plant Location)	Factors Affecting Plant Layout
23.09.22	13	Teacher3	COM 103	Unit-I (Plant Location)	Factors Affecting Plant Layout
23.09.22	12	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Power Point Presentation
23.09.22	13	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Power Point Presentation
23.09.22	12	Teacher 2	COM 106	Unit-I (Correlation)	Scatter Diagram of Correlation
23.09.22	13	Teacher 2	COM 106	Unit-I (Correlation)	Karl Pearson's Correlation
23.09.22	11	Teacher 3	COM 107	Unit-I (Banking)	Credit Allocation Policies of Commercial Banks
24.09.22	14	Teacher3	COM 103	Unit-I (Plant Location)	Size of Business Unit
24.09.22	15	Teacher3	COM 103	Unit-I (Plant Location)	Size of Business Unit
24.09.22	14	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Visual Aids
24.09.22	15	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Visual Aids
24.09.22	14	Teacher 2	COM 106	Unit-I (Correlation)	Karl Pearson's Coefficient of Correlation
24.09.22	15	Teacher 2	COM 106	Unit-I (Correlation)	Karl Pearson's Coefficient of Correlation
24.09.22	12	Teacher 3	COM 107	Unit-I (Banking)	Operations of Banking: Cheque
26.09.22	19	N Sharma	COM 102	Unit-1 (Business Concepts)	Difference between Business and Profession
26.09.22	20	N Sharma	COM 102	Unit-1 (Business Concepts)	Difference between Business and Profession
26.09.22	19	Teacher 1	COM 108	Unit-1 (Communication Process)	Text Messaging and Instant Messaging
26.09.22	20	Teacher 1	COM 108	Unit-1 (Communication Process)	Text Messaging and Instant Messaging
26.09.22	-	C Thakur	COM 105	Monthly Evaluation	
26.09.22	19	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Computation of Mean
26.09.22	13	Nandan S	COM 101	Unit-1(Business Environment: Concept)	Business and Economy- Meaning
27.09.22	21	N Sharma	COM 102	Unit-1 (Business Concepts)	Modern Business Organisation
27.09.22	22	N Sharma	COM 102	Unit-1 (Business Concepts)	Characteristics of Modern Business
27.09.22	-	Teacher 1	COM 108	Monthly Evaluation	
27.09.22	21	Teacher 1	COM 108	Unit-1 (Communication Process)	Video Conferencing
27.09.22	20	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Practical Questions
27.09.22	21	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Practical Questions
27.09.22	14	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Types of Economies, Capitalisation Socialisation
28.09.22	-	N Sharma	COM 102	Monthly Evaluation	
28.09.22	23	N Sharma	COM 102	Unit-1 (Business Concepts)	Characteristics of Modern Business
28.09.22	22	Teacher 1	COM 108	Unit-1 (Communication Process)	Social Networking
28.09.22	23	Teacher 1	COM 108	Unit-1 (Communication Process)	Strategic Importance of e-communication
28.09.22	22	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Concept of Median
28.09.22	23	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Computation of Median
28.09.22	13	Teacher I	COM 104	Unit-I (Business Correspondence)	Note Sheet
29.09.22	16	Teacher3	COM 103	Unit-I (Plant Location)	Criteria for Measuring the Size
29.09.22	17	Teacher3	COM 103	Unit-I (Plant Location)	Criteria for Measuring the Size
29.09.22	16	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Writing Skills
29.09.22	17	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Planning Business messages
29.09.22	16	Teacher 2	COM 106	Unit-I (Correlation)	Karl Pearson's Coefficient of Correlation
29.09.22	17	Teacher 2	COM 106	Unit-I (Correlation)	Karl Pearson's Coefficient of Correlation
29.09.22	14	Teacher I	COM 104	Unit-I (Business Correspondence)	Agenda & Minutes
30.09.22	18	Teacher3	COM 103	Unit-I (Plant Location)	Factors Affecting the Size
30.09.22	19	Teacher3	COM 103	Unit-I (Plant Location)	Factors Affecting the Size
30.09.22	18	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Writing Skills
30.09.22	19	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Rewriting and Editing
30.09.22	18	Teacher 2	COM 106	Unit-I (Correlation)	Spearman's Rank Correlation
30.09.22	19	Teacher 2	COM 106	Unit-I (Correlation)	Spearman's Rank Correlation
30.09.22	13	Teacher 3	COM 107	Unit-I (Banking)	Endorsement
01.10.22	20	Teacher3	COM 103	Unit-I (Plant Location)	Optimum Size Concept
01.10.22	21	Teacher3	COM 103	Unit-I (Plant Location)	Optimum Size Concept
01.10.22	20	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Writing the First Draft
01.10.22	21	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Reconstructing the final draft
01.10.22	20	Teacher 2	COM 106	Unit-I (Correlation)	Spearman's Rank Correlation
01.10.22	21	Teacher 2	COM 106	Unit-I (Correlation)	Spearman's Rank Correlation
01.10.22	14	Teacher 3	COM 107	Unit-I (Banking)	Internet Banking, Home Banking, Virtual Banking

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07.10.22	24	N Sharma	COM 102	Unit-II (Promotion of Business)	Basic concept of Business Promotion
07.10.22	25	N Sharma	COM 102	Unit-II (Promotion of Business)	Promotion of Business
07.10.22	24	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Non-Verbal Communication
07.10.22	25	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Non-Verbal Aspects of Communicating
07.10.22	-	C Thakur	COM 105	Class Teaching	
07.10.22	24	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Practical Questions
07.10.22	15	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Socialistic and Mixed Economy
07.10.22	16	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Role of Government: Economic,Regulatory
08.10.22	26	N Sharma	COM 102	Unit-II (Promotion of Business)	Considerations in Establishing New Business
08.10.22	27	N Sharma	COM 102	Unit-II (Promotion of Business)	Considerations in Establishing New Business
08.10.22	-	Teacher 1	COM 108	Class Teaching	
08.10.22	26	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Body Language
08.10.22	25	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Practical Questions
08.10.22	26	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Concept of Mode
08.10.22	17	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Interpersonal , Promotional & Planning
08.10.22	18	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Growth and Development-Meaning
10.10.22	-	N Sharma	COM 102	Class Teaching	
10.10.22	28	N Sharma	COM 102	Unit-II (Promotion of Business)	Qualities of a Successful Businessman
10.10.22	27	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Kinesics
10.10.22	28	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Proxemics
10.10.22	27	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Computation of Mode
10.10.22	28	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Practical Questions
10.10.22	15	Teacher I	COM 104	Unit-II (Documentation)	Report Writing
10.10.22	16	Teacher I	COM 104	Unit-II (Documentation)	Basic format of a report
11.10.22	22	Teacher3	COM 103	Unit-I (Plant Location)	Factors determining the Optimum Size
11.10.22	23	Teacher3	COM 103	Unit-I (Plant Location)	Factors determining the Optimum Size
11.10.22	22	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Official Letter
11.10.22	23	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Semi-official Letter
11.10.22	22	Teacher 2	COM 106	Unit-I (Correlation)	Coefficient of Correlation
11.10.22	23	Teacher 2	COM 106	Unit-I (Correlation)	Coefficient of Correlation
11.10.22	17	Teacher I	COM 104	Unit-II (Documentation)	Steps in report writing
11.10.22	18	Teacher I	COM 104	Unit-II (Documentation)	Steps in re-writing reports
12.10.22	24	Teacher3	COM 103	Unit-II (Business Combination)	Meaning of Business Combination
12.10.22	25	Teacher3	COM 103	Unit-II (Business Combination)	Characteristics of Business Combination
12.10.22	24	Teacher1	COM 109	Unit-I(Bus. Language & Presentation)	Memorandum
12.10.22	25	Teacher1	COM 109	Unit-II(Report Writing)	Introduction of Report Writing
12.10.22	24	Teacher 2	COM 106	Unit-II (Index Number)	Meaning of Index Number
12.10.22	25	Teacher 2	COM 106	Unit-II (Index Number)	Meaning of Index Number
12.10.22	15	Teacher 3	COM 107	Unit-I (Banking)	Electronic Clearing System, E-Payments
12.10.22	16	Teacher 3	COM 107	Unit-I (Banking)	Electronic Fund Transfer, E-Money
13.10.22	26	Teacher3	COM 103	Unit-II (Business Combination)	Objectives of Business Combination
13.10.22	27	Teacher3	COM 103	Unit-II (Business Combination)	Causes of Business Combination
13.10.22	26	Teacher1	COM 109	Unit-II(Report Writing)	Types of Report
13.10.22	27	Teacher1	COM 109	Unit-II(Report Writing)	Types of Report
13.10.22	26	Teacher 2	COM 106	Unit-II (Index Number)	Types of Index Number
13.10.22	27	Teacher 2	COM 106	Unit-II (Index Number)	Types of Index Number
13.10.22	17	Teacher 3	COM 107	Unit-I (Banking)	Internet Banking Safety
13.10.22	18	Teacher 3	COM 107	Unit-I (Banking)	Critical Compromises: Traditional vs e-banking
14.10.22	29	N Sharma	COM 102	Unit-II (Promotion of Business)	Qualities of a Successful Businessman
14.10.22	30	N Sharma	COM 102	Unit-II (Promotion of Business)	Forms of Business Organisation
14.10.22	29	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Para Language
14.10.22	30	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Para Language
14.10.22	-	C Thakur	COM 105	Class Teaching	
14.10.22	29	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Practical Questions
14.10.22	19	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Factors affecting Economic Growth
14.10.22	20	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Impact of Circular Flow of Money on Business
15.10.22	31	N Sharma	COM 102	Unit-II (Promotion of Business)	Sole Proprietorship
15.10.22	32	N Sharma	COM 102	Unit-II (Promotion of Business)	Characteristics of Sole Proprietorship
15.10.22	-	Teacher 1	COM 108	Class Teaching	
15.10.22	31	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Effective Listening
15.10.22	30	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Computation of Geometric Mean
15.10.22	31	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Computation of Harmonic Mean
15.10.22	21	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Large scale and Small Scale Business
15.10.22	22	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Role of Foreign Investment
17.10.22	-	N Sharma	COM 102	Class Teaching	

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17.10.22	33	N Sharma	COM 102	Unit-II (Promotion of Business)	Partnership Firms
17.10.22	32	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Principles of Effective Listening
17.10.22	33	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Factors affecting listening
17.10.22	32	C Thakur	COM 105	Unit-2 (Measure of Central Tendency)	Practical Questions
17.10.22	33	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Concept of Dispersion
17.10.22	19	Teacher I	COM 104	Unit-II (Documentation)	Identify the types of reports
17.10.22	20	Teacher I	COM 104	Unit-II (Documentation)	Other types of reports
18.10.22	28	Teacher3	COM 103	Unit-II (Business Combination)	Forms of Business Combination
18.10.22	29	Teacher3	COM 103	Unit-II (Business Combination)	Forms of Business Combination
18.10.22	28	Teacher1	COM 109	Unit-II(Report Writing)	Basic format of a Report
18.10.22	29	Teacher1	COM 109	Unit-II(Report Writing)	Basic format of a Report
18.10.22	28	Teacher 2	COM 106	Unit-II (Index Number)	Uses of Index Number
18.10.22	29	Teacher 2	COM 106	Unit-II (Index Number)	Uses of Index Number
18.10.22	21	Teacher I	COM 104	Unit-II (Documentation)	Inserting Tables as Visuals
18.10.22	22	Teacher I	COM 104	Unit-II (Documentation)	Inserting Diagrams as Visuals
19.10.22	30	Teacher3	COM 103	Unit-II (Business Combination)	Written and Vidio Sessions
19.10.22	31	Teacher3	COM 103	Unit-II (Business Combination)	Kinds of Business Combination
19.10.22	30	Teacher1	COM 109	Unit-II(Report Writing)	Steps of report writing
19.10.22	31	Teacher1	COM 109	Unit-II(Report Writing)	Report Writing as per Format Requirements
19.10.22	30	Teacher 2	COM 106	Unit-II (Index Number)	Methods of constructing Price Index number
19.10.22	31	Teacher 2	COM 106	Unit-II (Index Number)	Methods of constructing Price Index number
19.10.22	19	Teacher 3	COM 107	Unit-I (Banking)	Balance Sheet of Banks
19.10.22	20	Teacher 3	COM 107	Unit-I (Banking)	Anti-money Laundering Guidelines
20.10.22	32	Teacher3	COM 103	Unit-II (Business Combination)	Meaning of Rationalisation
20.10.22	33	Teacher3	COM 103	Unit-II (Business Combination)	Meaning of Rationalisation
20.10.22	32	Teacher1	COM 109	Unit-II(Report Writing)	Process of writng a report
20.10.22	33	Teacher1	COM 109	Unit-II(Report Writing)	Process of writng a report
20.10.22	32	Teacher 2	COM 106	Unit-II (Index Number)	Fixed Base Method
20.10.22	33	Teacher 2	COM 106	Unit-II (Index Number)	Fixed Base Method
20.10.22	21	Teacher 3	COM 107	Unit-II (Insurance)	Charateristics, Functions of Insurance
20.10.22	22	Teacher 3	COM 107	Unit-II (Insurance)	Fundamental Principles of Insurance
28.10.22	34	N Sharma	COM 102	Unit-II (Promotion of Business)	Characteristics of Partnership
28.10.22	35	N Sharma	COM 102	Unit-II (Promotion of Business)	Characteristics of Partnership
28.10.22	34	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Listening Exercises
28.10.22	35	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Oral Sessions
28.10.22	-	C Thakur	COM 105	Monthly Evaluation	
28.10.22	34	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Range
28.10.22	23	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Degree and Limitations of Foreign Investment
28.10.22	24	Nandan S	COM101	Unit-2 (Eco. Growth & Development)	Government Policy, Event Changes
29.10.22	36	N Sharma	COM 102	Unit-II (Promotion of Business)	Joint Stock Companies
29.10.22	37	N Sharma	COM 102	Unit-II (Promotion of Business)	Joint Stock Companies & Their Characteristics
29.10.22	-	Teacher 1	COM 108	Monthly Evaluation	
29.10.22	36	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Written and Vidio Sessions
29.10.22	35	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Quarlite
29.10.22	36	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Percentile
29.10.22	25	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Business & Law
29.10.22	26	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Inflation-Meaning,Causes & Measures to Check
01.11.22	-	N Sharma	COM 102	Monthly Evaluation	
01.11.22	38	N Sharma	COM 102	Unit-II (Promotion of Business)	Merits and Demerits of Joint Stock Companies
01.11.22	37	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Interviewing Skills
01.11.22	38	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Appearing in Interviewes
01.11.22	37	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Quarlite Deviation
01.11.22	38	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Practical Questions
01.11.22	23	Teacher I	COM104	Unit-II (Documentation)	Diagrams in writing report
01.11.22	24	Teacher I	COM 104	Unit-II (Documentation)	Charts in writing report
02.11.22	34	Teacher3	COM 103	Unit-II (Business Combination)	Characteristics of Rationalisation
02.11.22	35	Teacher3	COM 103	Unit-II (Business Combination)	Characteristics of Rationalisation
02.11.22	34	Teacher1	COM 109	Unit-II(Report Writing)	Importance of including Visuals
02.11.22	35	Teacher1	COM 109	Unit-II(Report Writing)	Tables
02.11.22	34	Teacher 2	COM 106	Unit-II (Index Number)	Chain Base Method
02.11.22	35	Teacher 2	COM 106	Unit-II (Index Number)	Chain Base Method
02.11.22	25	Teacher I	COM 104	Unit-II (Documentation)	Citation Rules
02.11.22	26	Teacher I	COM104	Unit-II (Documentation)	APA Style Documentation
03.11.22	36	Teacher3	COM 103	Unit-II (Business Combination)	Objectives of Rationalisation
03.11.22	37	Teacher3	COM 103	Unit-II (Business Combination)	Objectives of Rationalisation

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03.11.22	36	Teacher1	COM 109	Unit-II(Report Writing)	Importance of using
03.11.22	37	Teacher1	COM 109	Unit-II(Report Writing)	Diagrams in writing report
03.11.22	36	Teacher 2	COM 106	Unit-II (Time Series)	Base Conversion
03.11.22	37	Teacher 2	COM 106	Unit-II (Time Series)	Base Shifting deflating and splicing
03.11.22	23	Teacher 3	COM 107	Unit-II (Insurance)	Indemnity, Insurable Interest
03.11.22	24	Teacher 3	COM 107	Unit-II (Insurance)	Utmost Good Faith, Proximate Cause
05.11.22	38	Teacher3	COM 103	Unit-II (Business Combination)	Principles of Rationalisation
05.11.22	39	Teacher3	COM 103	Unit-II (Business Combination)	Principles of Rationalisation
05.11.22	38	Teacher1	COM 109	Unit-II(Report Writing)	Use of Charts
05.11.22	39	Teacher1	COM 109	Unit-II(Report Writing)	Importance of using Charts in Report
05.11.22	38	Teacher 2	COM 106	Unit-II (Time Series)	Consumer Price Index Number
05.11.22	39	Teacher 2	COM 106	Unit-II (Time Series)	Fisherh's Ideal Index Number
05.11.22	25	Teacher 3	COM 107	Unit-II (Insurance)	Contribution, Subrogation
05.11.22	26	Teacher 3	COM 107	Unit-II (Insurance)	Economic Function
07.11.22	39	N Sharma	COM 102	Unit-II (Promotion of Business)	Co-operatives Organisations
07.11.22	40	N Sharma	COM 102	Unit-II (Promotion of Business)	Co-operatives Organisations, Characteristics
07.11.22	39	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Resume Writing
07.11.22	40	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Writing Letter of Application
07.11.22	-	C Thakur	COM 105	Class Teaching	
07.11.22	39	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Mean Deviation
07.11.22	27	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	MRTTP, FERA
07.11.22	28	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Monetary & Fiscal Policy
09.11.22	41	N Sharma	COM 102	Unit-II (Promotion of Business)	Relative Merits and Demerits of Co-operatives
09.11.22	42	N Sharma	COM 102	Unit-II (Promotion of Business)	Private Company
09.11.22	-	Teacher 1	COM 108	Class Teaching	
09.11.22	41	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Modern forms of Communicating
09.11.22	40	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Practical Questions
09.11.22	41	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Standard Deviation,Coefficient of Variation, Variance
09.11.22	29	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Company Law, Money & Capital Market
09.11.22	30	Nandan S	COM 101	Unit-2 (Eco. Growth & Development)	Financial Institutions-an overview
10.11.22	-	N Sharma	COM 102	Class Teaching	
10.11.22	43	N Sharma	COM 102	Unit-II (Promotion of Business)	Public Company
10.11.22	42	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	E-Mail
10.11.22	43	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	E-Mail
10.11.22	42	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Practical Questions
10.11.22	43	C Thakur	COM 105	Unit-2 (Dispersion and its Measures)	Practical Questions
10.11.22	27	Teacher I	COM 104	Unit-II (Documentation)	Working with Word processor
10.11.22	28	Teacher I	COM 104	Unit-II (Documentation)	Features of Word Processing Software
11.11.22	40	Teacher3	COM 103	Unit-II (Business Combination)	Merits and Demerits of Rationalisation
11.11.22	41	Teacher3	COM 103	Unit-II (Business Combination)	Merits and Demerits of Rationalisation
11.11.22	40	Teacher1	COM 109	Unit-II(Report Writing)	Concept of Citation Rules
11.11.22	41	Teacher1	COM 109	Unit-II(Report Writing)	Concept of Citation Rules
11.11.22	40	Teacher 2	COM 106	Unit-II (Time Series)	Reversibility test- Time and Factor
11.11.22	41	Teacher 2	COM 106	Unit-II (Time Series)	Analysis of Time Series
11.11.22	29	Teacher I	COM 104	Unit-II (Documentation)	Document and Folder Naming
11.11.22	30	Teacher I	COM 104	Unit-II (Documentation)	Document and Folder Classification
12.11.22	42	Teacher3	COM 103	Unit-II (Business Combination)	Nationalisation and Rationalisation
12.11.22	43	Teacher3	COM 103	Unit-II (Business Combination)	Nationalisation and Rationalisation
12.11.22	42	Teacher1	COM 109	Unit-II(Report Writing)	APA Style Documentation
12.11.22	43	Teacher1	COM 109	Unit-II(Report Writing)	Documentation
12.11.22	42	Teacher 2	COM 106	Unit-II (Time Series)	Meaning, Importace & Components of a Time Series
12.11.22	43	Teacher 2	COM 106	Unit-II (Time Series)	Meaning, Importace & Components of a Time Series
12.11.22	27	Teacher 3	COM 107	Unit-II (Insurance)	Reinsurance and Co-insurance: Features, Objectives
12.11.22	28	Teacher 3	COM 107	Unit-II (Insurance)	Bancassurance, Life and Non-Life Insurance
14.11.22	44	Teacher3	COM 103	Unit-II (Business Combination)	Difference between Rationalisation & Nationalisation
14.11.22	45	Teacher3	COM 103	Unit-II (Business Combination)	Difference between Rationalisation & Nationalisation
14.11.22	44	Teacher1	COM 109	Unit-II(Report Writing)	Apply Citation Rules in Reports
14.11.22	45	Teacher1	COM 109	Unit-II(Report Writing)	Apply Citation Rules in Reports
14.11.22	44	Teacher 2	COM 106	Unit-II (Time Series)	Moving Average Method
14.11.22	45	Teacher 2	COM 106	Unit-II (Time Series)	Method of Least Square
14.11.22	29	Teacher 3	COM 107	Unit-II (Insurance)	Regulatory Framework of Insurance(IRDA Act 1999)
14.11.22	30	Teacher 3	COM 107	Unit-II (Insurance)	Objective, Composition & Role of IRDA
15.11.22	44	N Sharma	COM 102	Unit-II (Promotion of Business)	Difference Between Private and Public Company
15.11.22	45	N Sharma	COM 102	Unit-II (Promotion of Business)	Concept of One Person Company
15.11.22	44				

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15.11.22	45	Teacher 1	COM 108	Unit-II (Aspects Of Communication)	Video Conferencing
15.11.22	-	C Thakur	COM 105	Class Teaching	
15.11.22	44	C Thakur	COM 105	Unit-2 (Skewness and its Measures)	Meaning and measures of Skewness
15.11.22	45	C Thakur	COM 105	Unit-2 (Skewness and its Measures)	Practical Questions
15.11.22	Extra	Teacher 3	COM 101	Unit-2 (Eco. Growth & Development)	Financial Institutions-an overview